

Panola County Sheriff's Office

Sheriff Sarah Fields

Office 903-693-0333
Fax 903-693-9366

314 W Wellington
Carthage, Texas 75633

July 19, 2021

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record a change in position for David Jones from Detention Officer at a pay rate of \$15.86 per hour to Senior Detention Officer for the Panola County Sheriff's Office at a pay rate of \$16.80 per hour effective July 17, 2021.

Sincerely,


Sarah Fields
Sheriff

KL/lw

CC: Jennifer Stacy
Joni Reed

July 19, 2021

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RETIREMENT:

Please be advised of the effective date of retirement for Howard Avery, Operator, for Panola County Road & Bridge Department, Pct. 2, effective July 29, 2021 at 5:00 pm.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

July 27, 2021

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT STATUS CHANGE:

Please be advised of the employment status change of James Welch, Temporary Operator, for Panola County Road & Bridge Department, Pct.2, to Operator, at the rate of \$18.82 per hour, effective August 16, 2021.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Rockaliff Energy Management proposes to place a
(COMPANY NAME)

6 inch line within the Right-of-Way
(PIPE SIZE)

of County Road: 337 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 75 ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 15th day of
August ~~2017~~
2021

FIRM: Cypress Energy
BY: Justin Smith
TITLE: Row Agent
ADDRESS: jsmith2406@gmail.com
PHONE: (318) 294-6875

APPROVAL

August 3, 2021

TO: Rockcliff Energy Management
Cypress Energy
Attn: Justin Smith
Row Agent

RE: **CR #337**

The Panola County Commissioners' Court offers no objection to the location on the right-of-ways of your proposed **6" line** within the right-of-way of County Road **#337** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Billy Alexander
Precinct #2 David A. Cole
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

CR 337 Road Bore

Write a description for your map.

Legend

- centerline
- CR 487 Crossing
- Feature:1
- Feature:2

CR 337 Road Bore

337

Google Earth

© 2010 Google

700 ft



NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that

Rockcliff Energy Management proposes to place a
(COMPANY NAME)

6 inch line within the Right-of-Way
(PIPE SIZE)

of County Road: 467 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 75 ft line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 15th day of
August ~~2017~~
2021

FIRM: Cypress Energy
BY: Justin Smith
TITLE: ROW Agent
ADDRESS: 5dsmith2406@gmail.com
PHONE: (38) 294-6875

APPROVAL

August 3, 2021

TO: Rockcliff Energy Management
Cypress Energy
Attn: Justin Smith
Row Agent

RE: **CR #467**

The Panola County Commissioners' Court offers no objection to the location on the right-of-ways of your proposed **6" line** within the right-of-way of County Road **#467** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Billy Alexander
Precinct #2 David A. Cole
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone



PANOLA COUNTY
2021
BUDGET AMENDMENT #16

We hereby amend the Panola County Budget for the Fiscal Year 2021 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2021.

Signed on this 3rd day of August, 2021.

Rebecca Jones
County Judge

Billy Alfando
Commissioner Precinct # 1

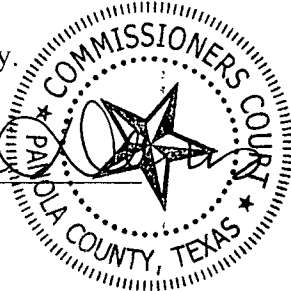
Jim Smith
Commissioner Precinct # 3

Pam O'Connell
Commissioner Precinct # 2

John Larson
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 3rd day of August, 2021 as the same appears on file in the office of the County Clerk of Panola County.

Michelle
County Clerk



August 3, 2021



Adjustment Number	Budget Code	Description				Adjustment Date
BA0001385	2021 COUNTY BUDGET JAN ..	575 SIGNS & POSTS				8/3/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-409-54080</u>	CONTINGENCY	575 SIGNS & POSTS	161,319 00	-5,000 00	156,319.00
August.	-5,000 00				
<u>100-575-53160</u>	SIGNS & POST	575 SIGNS & POSTS	10,000 00	5,000.00	15,000 00
August.	5,000 00				

Adjustment Number	Budget Code	Description				Adjustment Date
BA0001387	2021 COUNTY BUDGET JAN	575: EQUIPMENT				8/3/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-330-41186</u>	STATE 911	575. EQUIPMENT	-37,442 00	-568 00	-38,010.00
August.	-568 00				
<u>100-575-55270</u>	FURNITURE & EQUIPMENT	575 EQUIPMENT	7,492 00	568 00	8,060 00
August	568 00				

Adjustment Number	Budget Code	Description				Adjustment Date
BA0001389	2021 COUNTY BUDGET JAN	409-OUTSIDE AUDIT				8/3/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-409-54010</u>	OUTSIDE AUDIT	409-OUTSIDE AUDIT	60,000 00	6,050 00	66,050 00
August	6,050 00				
<u>100-409-54080</u>	CONTINGENCY	409-OUTSIDE AUDIT	161,319.00	-6,050 00	155,269 00
August.	-6,050 00				

Adjustment Number	Budget Code	Description				Adjustment Date
BA0001390	2021 COUNTY BUDGET JAN	621-BENEFITS TERMINATION PAY				8/3/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>200-621-51800</u>	BENEFITS TERMINATION PAY	621-BENEFITS TERMINATION PAY	4,107 00	1,500.00	5,607.00
August.	1,500 00				
<u>200-621-54080</u>	CONTINGENCY	621-BENEFITS TERMINATION PAY	159,047 00	-1,500 00	157,547 00
August.	-1,500.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2021	2021 COUNTY BUDGET JA	<u>100-330-41186</u>	STATE 911	-37,442 00	-568 00	-38,010 00
		<u>100-409-54010</u>	OUTSIDE AUDIT	60,000 00	6,050 00	66,050 00
		<u>100-409-54080</u>	CONTINGENCY	161,319 00	-11,050 00	150,269 00
		<u>100-575-53160</u>	SIGNS & POST	10,000 00	5,000.00	15,000 00
		<u>100-575-55270</u>	FURNITURE & EQUIPMENT	7,492 00	568 00	8,060 00
		<u>200-621-51800</u>	BENEFITS TERMINATION PAY	4,107 00	1,500.00	5,607.00
		<u>200-621-54080</u>	CONTINGENCY	159,047.00	-1,500 00	157,547 00
			2021 Total:	364,523.00	0.00	364,523.00
			Grand Total:	364,523.00	0.00	364,523.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code 2021 - 2021 COUNTY BUDGET JAN-DEC Fiscal 2021			
100	201,369.00	0.00	201,369.00
200	163,154.00	0.00	163,154.00
Budget Code 2021 Total:	364,523.00	0.00	364,523.00
Grand Total:	364,523.00	0.00	364,523.00



TAX ASSESSOR-COLLECTOR CONTINUING EDUCATION TRANSCRIPT

Reporting Period: 3/1/2021 - 2/28/2022

Hon. Holly Gibbs
Tax Assessor-Collector
Panola County
110 S Sycamore St Ste 211
Carthage, TX 75633-2543

ID: 238354
Phone: (903) 694-2909
Fax:
Enrolled Date: 03/01/2019

Date	Description	Earned Hours
03/01/2021	Excess hours carried from 2021	10.00
04/21/2021	PTEC 28: Truth in Taxation	18.00
06/10/2021	87th Annual Tax Assessor-Collectors Association Conference	16.50
Total Hours for Year:		44.50

You have met your education requirements for the period 03/01/2021 - 02/28/2022.

You may carry forward to the next reporting period 10.00 hours.

Texas Property Tax Code § 6 231

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners' court of the county in which the county assessor-collector holds office.

THE STATE OF TEXAS § IN THE COMMISSIONERS' COURT
COUNTY OF PANOLA § OF PANOLA COUNTY, TEXAS

**NOTICE OF FEES CHARGED BY THE SHERIFF AND CONSTABLES
OF PANOLA COUNTY, TEXAS EFFECTIVE JANUARY 1, 2022**


On the 3rd day of August, 2021, the Commissioners' Court of Panola County, Texas pursuant to the provisions of Section 118.131 of the Local Government Code, set the following fees to be charged by the offices of the Sheriff and Constables of Panola County, Texas to become effective on January 1, 2022:

Subpoenas	\$ 50.00
Summons	50.00
Writ of Attachment	100.00
Writ of Garnishment	100.00
Writ of Sequestration	100.00
Order of Sale	100.00
Writ of Possession	100.00
Forcible Detainer	50.00
Small Claims Citation	50.00
Justice Court Citation	50.00
All Other Court Citations	50.00
Citation by Posting	50.00
Restraining Order	50.00
Notice of Hearing to Show Cause	50.00
Precept to Serve	50.00
Trustee Sale (Notice)	50.00
Trustee Sale (Posting)	50.00
Injunction	50.00
Writ of Execution	100.00
Writ of Habeas Corpus	100.00
Any writ of process not listed that requires delivery of the process only	50.00
Any writ of process not listed involving seizure of persons, property, sale of property, stand-bys to prevent breaches of the peace and/or to supervise the execution of any court order, or requiring any action other than delivery of the process only	100.00

IT IS ORDERED by the Commissioners' Court that all citations, precepts, writs or other process of service should be mailed or delivered to Sheriff Sarah Fields, Panola County Sheriff's Department, 314 W. Wellington, Carthage, Texas 75633. Checks or money orders should be made payable to Panola County only.

IT IS FURTHER ORDERED that the District and County Clerks, the Justice Courts, Sheriff and Constables make appropriate revisions of their fee schedules and deposit requirements to incorporate therein the above fees prescribed by this Court.

BY ORDER OF THE COMMISSIONERS'
COURT OF PANOLA COUNTY, TEXAS


LEE ANN JONES, COUNTY JUDGE



PANOLA COUNTY JUVENILE PROBATION DEPARTMENT

315 West Panola Street • Carthage, Texas 75633
Telephone (903) 693-0352 • Fax (903) 693-0357

FILED FOR RECORD
IN MY OFFICE
AT ONE O'CLOCK 4 M.

JUL 28 2021

Date: July 28, 2021

Attn: Commissioners' Court

From: Panola County Juvenile Probation Department
Director, Tracy Anderson

Ref: FY- 2021 Budget Adjustment #1
FY -2022 Budget for the Panola County Juvenile Probation Department

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY J. Anderson DEPUTY

In compliance with Section 140 004 of the Local Government Code, on this 28^h day of July, 2021
I hereby file the following

- (1) The Panola County Juvenile Probation Department Proposed FY-2021 Budget Adjustment #1
- (2) The Panola County Juvenile Probation Department Proposed FY-2022 Annual Budget

Please be advised that an open meeting is scheduled for August 25, 2021 at 9 00 AM The meeting will be held via ZOOM meeting Judge Terry Bailey presiding At this meeting, the above listed items will be considered for approval

Respectfully submitted,


Tracy Anderson, Director

cc Honorable Judge Terry Bailey, Panola County Court at Law
Honorable Judge LeAnn Kay Rafferty, 123RD Judicial District
LeeAnn Jones, County Judge
Jennifer Stacy, Fiscal Officer

FILED FOR RECORD
IN MY OFFICE

AT 9:20 O'CLOCK 1 M

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT16566 - FY21 JUVV BUDGET ADJ #1

JUL 28 2021



Panola County, Texas

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS

Adjustment Number

Budget Code

Description

Adjustment Date

BA0001384

2021 PROBATION

NEXT STEP

BY J McDonald DEPUTY

7/26/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>585-810-59652</u>	OPERATING EXPENSES DIRECT	OPERATING EXPENDITURES	10,000 00	2,000 00	12,000 00
July:				2,000 00	
<u>585-810-59970</u>	EXT CONT COMM BASED PROG	NEXT STEP	3,200.00	1,120.00	4,320.00
July:				1,120.00	

Budget Adjustment Register

Packet: GLPKT16566 - FY21 JUVB BUDGET ADJ #1

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2021 PROB	2021 PROBATION	<u>585-810-59652</u>	OPERATING EXPENSES DIRECT SUP	10,000.00	2,000.00	12,000.00
		<u>585-810-59970</u>	EXT CONT COMM BASED PROGRA	3,200.00	1,120.00	4,320.00
			2021 PROB Total:	13,200.00	3,120.00	16,320.00
			Grand Total:	13,200.00	3,120.00	16,320.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code: 2021 PROB - 2021 PROBATION Fiscal: 2021 PROBATION			
585	13,200.00	3,120.00	16,320.00
Budget Code 2021 PROB Total:	13,200.00	3,120.00	16,320.00
Grand Total:	13,200.00	3,120.00	16,320.00

APPROX O'CLOCK 11 M



Panola County, Texas

JUL 28 2021

Budget Report

Account Summary

For Fiscal. 2022 PROBATION Period Ending. 08/31/2022

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY J. McDaniel DEPUTY

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
ExpCategory 520 - BENEFITS							
<u>585-810-52010</u>	SOCIAL SECURITY TAXES	9,170 00	9,170 00	0 00	0 00	9,170 00	100 00 %
<u>585-810-52020</u>	GROUP MEDICAL & LIFE INSURANCE	27,500 00	27,500 00	0 00	0 00	27,500 00	100 00 %
<u>585-810-52030</u>	RETIREMENT & DEATH BENEFITS	28,800 00	28,800 00	0 00	0 00	28,800 00	100 00 %
<u>585-810-52040</u>	WORKERS COMPENSATION	2,500 00	2,500 00	0 00	0 00	2,500 00	100 00 %
<u>585-810-52060</u>	UNEMPLOYMENT INSURANCE	500 00	500 00	0 00	0 00	500 00	100 00 %
<u>585-810-52070</u>	OTHER POST EMPLOYMENT BENEFITS	19,175 00	19,175 00	0 00	0 00	19,175 00	100 00 %
<u>585-810-52140</u>	RETIREE MEDICAL INS TRUST CONTRIB	27,600 00	27,600 00	0 00	0 00	27,600 00	100 00 %
	ExpCategory: 520 - BENEFITS Total	115,245 00	115,245 00	0 00	0 00	115,245 00	100 00 %
ExpCategory: 550 - CAPITAL OUTLAY							
<u>520-810-55270</u>	FURNITURE & EQUIPMENT	2,800 00	2,800 00	0 00	0 00	2,800 00	100 00 %
	ExpCategory: 550 - CAPITAL OUTLAY Total	2,800 00	2,800 00	0 00	0 00	2,800 00	100 00 %
ExpCategory 610 - PERSONAL SERVICES							
<u>540-810-59180</u>	CHIEF OFFICER	45,932 00	45,932 00	0 00	0 00	45,932 00	100 00 %
<u>560-810-59130</u>	OFFICERS	31,243 00	31,243 00	0 00	0 00	31,243 00	100 00 %
<u>585-810-59130</u>	OFFICERS	21,038 00	21,038 00	0 00	0 00	21,038 00	100 00 %
<u>585-810-59180</u>	CHIEF OFFICER	21,540 00	21,540 00	0 00	0 00	21,540 00	100 00 %
	ExpCategory: 610 - PERSONAL SERVICES Total	119,753 00	119,753 00	0 00	0 00	119,753 00	100 00 %
ExpCategory: 630 - TRAVEL & FURNISHED TRANSPORTATION							
<u>560-810-59911</u>	TRAVEL & TRAINING DIRECT SUPERVIS	5,000 00	5,000 00	0 00	0 00	5,000 00	100 00 %
<u>585-810-59911</u>	TRAVEL & TRAINING DIRECT SUPERVIS	5,000 00	5,000 00	0 00	0 00	5,000 00	100 00 %
	ExpCategory 630 - TRAVEL & FURNISHED TRANSPORTATION Total	10,000 00	10,000 00	0 00	0 00	10,000 00	100 00 %
ExpCategory 660 - SUPPLIES & OPERATING EXPENSES							
<u>560-810-59652</u>	OPERATING EXPENSES DIRECT SUPER	5,400 00	5,400 00	0 00	0 00	5,400 00	100 00 %
<u>560-810-59654</u>	MENTAL HEALTH ASSESSMENTS	6,000 00	6,000 00	0 00	0 00	6,000 00	100 00 %
<u>582-810-59654</u>	OPERATING EXP MENTAL HEALTH	7,101 00	7,101 00	0 00	0 00	7,101 00	100 00 %
<u>585-810-59652</u>	OPERATING EXPENSES DIRECT SUPER	20,000 00	20,000 00	0 00	0 00	20,000 00	100 00 %
	ExpCategory: 660 - SUPPLIES & OPERATING EXPENSES Total	38,501 00	38,501 00	0 00	0 00	38,501 00	100 00 %
ExpCategory 690 - RESIDENTIAL PLACEMENT							
<u>530-810-59930</u>	NON SECURE PLACEMENT	12,500 00	12,500 00	0 00	0 00	12,500 00	100 00 %
<u>530-810-59940</u>	SECURE PLACEMENT	12,500 00	12,500 00	0 00	0 00	12,500 00	100 00 %
<u>555-810-59941</u>	INTER-COUNTY CONTRACTS POST-ADJ	43,964 00	43,964 00	0 00	0 00	43,964 00	100 00 %
<u>555-810-59949</u>	INTER-COUNTY CONTRACTS PRE-ADJ	24,953 00	24,953 00	0 00	0 00	24,953 00	100 00 %
<u>580-810-59941</u>	INTER-COUNTY CONTRACTS POST-ADJ	7,000 00	7,000 00	0 00	0 00	7,000 00	100 00 %
<u>585-810-59941</u>	INTER-COUNTY CONTRACTS POST-ADJ	14,000 00	14,000 00	0 00	0 00	14,000 00	100 00 %
<u>585-810-59950</u>	INTER-COUNTY CONTRACTS DETENTI	10,000 00	10,000 00	0 00	0 00	10,000 00	100 00 %
<u>585-810-59951</u>	EXTERNAL CONTRACTS POST-ADJ NO	10,000 00	10,000 00	0 00	0 00	10,000 00	100 00 %
	ExpCategory 690 - RESIDENTIAL PLACEMENT Total	134,917 00	134,917 00	0 00	0 00	134,917 00	100 00 %
ExpCategory: 695 - NON RESIDENTIAL							
<u>540-810-59970</u>	EXTERNAL CONTRACTS GENERAL	9,000 00	9,000 00	0 00	0 00	9,000 00	100 00 %
<u>552-810-59970</u>	EXT CONT COMM BASED PROGRAMS	1,277 00	1,277 00	0 00	0 00	1,277 00	100 00 %
<u>585-810-59970</u>	EXT CONT COMM BASED PROGRAM	8,000 00	8,000 00	0 00	0 00	8,000 00	100 00 %
	ExpCategory 695 - NON RESIDENTIAL Total	18,277 00	18,277 00	0 00	0 00	18,277 00	100 00 %
RevCategory: 330 - INTERGOVERNMENTAL RECEIPTS							
<u>540-330-40500</u>	STATE AID	54,932 00	54,932 00	0 00	0 00	-54,932 00	100 00 %
<u>552-330-40500</u>	STATE AID	1,277 00	1,277 00	0 00	0 00	-1,277 00	100 00 %
<u>555-330-40500</u>	STATE AID	68,917 00	68,917 00	0 00	0 00	-68,917 00	100 00 %
<u>560-330-40500</u>	STATE AID	47,643 00	47,643 00	0 00	0 00	-47,643 00	100 00 %
<u>580-330-40500</u>	STATE AID	7,000 00	7,000 00	0 00	0 00	-7,000 00	100 00 %
<u>582-330-40500</u>	STATE AID	7,101 00	7,101 00	0 00	0 00	-7,101 00	100 00 %

Budget Report

For Fiscal: 2022 PROBATION Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>585-330-40113</u>	COUNTY MATCH FUNDING	224,823 00	224,823 00	0 00	0 00	-224,823 00	100 00 %
	RevCategory 330 - INTERGOVERNMENTAL RECEIPTS Total	411,693 00	411,693 00	0 00	0 00	-411,693.00	100.00 %
	RevCategory 360 - MISCELLANEOUS REVENUES						
<u>520 360-41001</u>	INTEREST EARNINGS	2,800 00	2,800 00	0 00	0 00	-2,800 00	100 00 %
	RevCategory 360 - MISCELLANEOUS REVENUES Total	2,800 00	2,800 00	0 00	0 00	-2,800.00	100 00 %
	Report Surplus (Deficit).	-25,000 00	-25,000 00	0 00	0 00	25,000.00	100 00 %

Group Summary

ExpCategor	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
520 - BENEFITS	115,245 00	115,245 00	0 00	0 00	115,245 00	100 00 %
550 - CAPITAL OUTLAY	2,800 00	2,800 00	0 00	0 00	2,800 00	100 00 %
610 - PERSONAL SERVICES	119,753 00	119,753 00	0 00	0 00	119,753 00	100 00 %
630 - TRAVEL & FURNISHED TRANSPORTATION	10,000 00	10,000 00	0 00	0 00	10,000 00	100 00 %
660 - SUPPLIES & OPERATING EXPENSES	38,501 00	38,501 00	0 00	0 00	38,501 00	100 00 %
690 - RESIDENTIAL PLACEMENT	134,917 00	134,917 00	0 00	0 00	134,917 00	100 00 %
695 - NON RESIDENTIAL	18,277 00	18,277 00	0 00	0 00	18,277 00	100 00 %
RevCategory 330 - INTERGOVERNMENTAL RECEIPTS						
	411,693 00	411,693 00	0 00	0 00	-411,693 00	100 00 %
RevCategory. 330 - INTERGOVERNMENTAL RECEIPTS Total	411,693 00	411,693.00	0 00	0 00	-411,693 00	100 00 %
RevCategory. 360 - MISCELLANEOUS REVENUES						
	2,800 00	2,800 00	0 00	0 00	-2,800 00	100 00 %
RevCategory 360 - MISCELLANEOUS REVENUES Total	2,800 00	2,800 00	0 00	0 00	-2,800 00	100 00 %
Report Surplus (Deficit)	-25,000 00	-25,000 00	0 00	0 00	25,000 00	100 00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
520 - PANOLA JUVENILE PROBATION	0 00	0 00	0 00	0 00	0 00
530 - JUVENILE TITLE IV-E	-25,000 00	-25,000 00	0 00	0 00	25,000 00
540 - TJPC/ C C A P FUND	0 00	0 00	0 00	0 00	0 00
552 - REGIONAL DIVERSION ALTERN	0 00	0 00	0 00	0 00	0 00
555 - PRE & POST ADJUDICATION	0 00	0 00	0 00	0 00	0 00
560 - TJPC/A/183(REGULAR)	0 00	0 00	0 00	0 00	0 00
580 - COMMITMENT REDUCTION PF	0 00	0 00	0 00	0 00	0 00
582 - MENTAL HEALTH SERVICES GR	0 00	0 00	0 00	0 00	0 00
585 - LOCAL MATCH FUNDING/ CAL	0 00	0 00	0 00	0 00	0 00
Report Surplus (Deficit)	-25,000 00	-25,000 00	0 00	0 00	25,000 00

FILED FOR RECORD
IN MY OFFICE
AT 1:35 O'CLOCK P M

JUL 28 2021

NOTICE OF MEETING

PANOLA COUNTY

COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY P. Woodward DEPUTY

313 W. Panola St
Carthage, Texas 75633

(903)693-0351

TO WHOM IT MAY CONCERN

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 24th DAY OF AUGUST, 2021, AT 9:30 AM. THE MEETING WILL BE HELD by scheduled Zoom meeting. District Judge LeAnn Kay Rafferty presiding. At this meeting, the above listed items will be considered for approval. To join meeting <https://txcourts.zoom.us/j/94621397274>, meeting ID. 946 2139 7274, password 703539

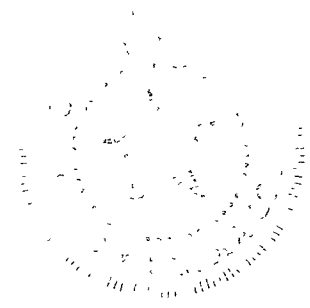
AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the Panola County CSCD Director, Kerian Henderson, for approval

- (1) Approve the Minutes of the open meeting held by the Panola County CSCD and Board of Judges on February 25, 2021.
- (2) Approve the Ratification of The Panola County CSCD FY-2021 Program #900 Basic Supervision Budget Adjustment #1 (amended)
- (3) Approve the Panola County CSCD FY-2021 Program #900 Basic Supervision Budget Adjustment #2.
- (4) Approve the Panola County CSCD FY-2021 Program #24 CCP Budget Adjustment #1
- (5) Approve the Proposed Panola County CSCD FY -2022/2023 Program #900 Basic Supervision Biennium Budget.
- (6) Approve the Proposed Panola County CSCD FY-2022/2023 Program #24 CCP Biennium Budget.
- (7) Approve the Panola County CSCD FY-2022 Adult Drug Court Budget

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 28th DAY OF July, 2020, AT 1:35 P
A M /P.M

Bobbie Davis by Paige Woodward
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS



PANOLA COUNTY CSCD
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.
Carthage, Texas 75633

FILED FOR RECORD
(903) 703-0351
CLERK'S OFFICE
AT 1:35 O'CLOCK P M

Date: July 28, 2021

Attn: Commissioners' Court

From Panola County, Community Supervision and Corrections Department (CSCD),
Director, Kerian Henderson.

Ref. August 24, 2021 Open Meeting

JUL 28 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY R. Hicks DEPUTY

In compliance with Section 140.004 of the Local Government Code, on this the 28th day of July 2021, I hereby file the following.

- (1) The Minutes of the open meeting held by the Panola County CSCD and Board of Judges on February 25, 2021
- (2) The Ratification of The Panola County CSCD FY-2021 Program #900 Basic Supervision Budget Adjustment #1 (amended)
- (3) The Panola County CSCD FY-2021 Program #900 Basic Supervision Budget Adjustment #2
- (4) The Panola County CSCD FY-2021 Program #24 CCP Budget Adjustment #1.
- (5) The Proposed Panola County CSCD FY -2022/2023 Program #900 Basic Supervision Biennium Budget
- (6) The Proposed Panola County CSCD FY-2022/2023 Program #24 CCP Biennium Budget
- (7) The Panola County CSCD FY-2022 Adult Drug Court Budget.

Please be advised that an open meeting is scheduled for August 24, 2021 at 9:30 AM. The meeting will be held by scheduled Zoom meeting District Judge LeAnn Kay Rafferty presiding. At this meeting, the above listed items will be considered for approval. To join meeting <https://txcourts.zoom.us/j/94621397274>, meeting ID. 946 2139 7274, password 703539.

Respectfully submitted,


Kerian Henderson, Director

cc: Honorable Judge Terry Bailey, Panola County Court at Law
Honorable Judge LeAnn Kay Rafferty, 123RD Judicial District
Jennifer Stacy, Panola County Auditor & CSCD Fiscal Officer

MINUTES

OPEN MEETING OF THE PANOLA COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND BOARD OF JUDGES

A meeting of the Panola County Community Supervision and Corrections Department and the Board of Judges was called to order by the 123rd Judicial District Judge LeAnn Kay Rafferty, at 9 16 A M. on the 25th day of February, 2021, by Zoom meeting <https://txcourts.zoom.us/j/93804195134>, meeting ID 938 0419 5134 password 590410, 123rd Judicial District Judge LeAnn Kay Rafferty presiding

FILED FOR RECORD
IN MY OFFICE
AT 1:40 O'CLOCK P M

Board of Judges In attendance Judge Terry Bailey, Panola County Court at Law
Judge LeAnn Kay Rafferty, 123RD Judicial District

Also in attendance Jennifer Stacy, Panola County Auditor / CSCD Fiscal Officer
Kerian Henderson, Panola County CSCD Director
Dollie Lindsey, CSCD Administrative Assistant
Rachel Payne, CPA, PLLC

JUL 29 2021

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY

Agenda Item 1

Motion by Judge Rafferty, seconded by Judge Bailey to approve the minutes of the open meeting held by the Panola County CSCD and Board of Judges on August 19, 2020 with the minutes amended to add Dollie Lindsey as in attendance. Motion carried with 2 ayes

Agenda Item 2

Motion by Judge Rafferty, seconded by Judge Bailey to approve the Rachael Payne, CPA, PLLC, FY-2020 audit report of the Panola county CSCD Motion carried with 2 ayes

Agenda Item 3

Motion by Judge Rafferty, seconded by Judge Bailey to approve the Panola County CSCD FY-2021 Program #900 Basic Supervision Budget adjustment #1 Motion carried with 2 ayes

The meeting was adjourned by Judge Rafferty at 9 29 A M

Submitted for approval by, _____
Kerian Henderson, Panola County CSCD Director

Approved on the _____ day of _____ 2020

Judge Terry Bailey, Panola County Court at Law _____

Judge LeAnn Kay Rafferty, 123RD Judicial District _____

(cscd budget 2020 & 2021 budgets minutes February 25, 2021)

BUDGET IS FINALIZED - CANNOT BE EDITED
TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2021
Date Received: 3/3/2021

FILED FOR RECORD
 IN MY OFFICE
 AT 1:36 O'CLOCK P M

JUL 28 2021

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY [Signature] DEPUTY

APPROVED BY: _____ DATE APPROVED: _____

Tammy McGinty, TDCJ-CJAD Budget Director or
 Eduardo Montiel, Senior Budget Analyst or
 Kristal Ramirez, Senior Budget Analyst

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2021	1	900 - Basic Supervision	BS	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)	\$	100,317	\$	8,954	\$ 109,271
SAFPF Payments (Basic Supervision Only)	\$	0	\$	0	\$ 0
Community Supervision Fees Collected	\$	195,000	\$	0	\$ 195,000
Payments By Program Participants	\$	21,000	\$	0	\$ 21,000
Interest Income (Basic Supervision Only)	\$	600	\$	0	\$ 600
Carry Over from Previous Fiscal Year	\$	93,046	\$	-10,422	\$ 82,624
Other Revenue	\$	0	\$	0	\$ 0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$ 0
CCP Interfund Transfer	\$	0	\$	0	\$ 0
TOTAL REVENUE:	\$	409,963	\$	-1,468	\$ 408,495

EXPENDITURES:	APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits	\$ 308,549	\$ -18,762	\$ 289,787
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 9,788	\$ 0	\$ 9,788
Contract Services for Offenders	\$ 41,750	\$ 0	\$ 41,750
Professional Fees	\$ 27,455	\$ 67	\$ 27,522
Supplies & Operating Expenses	\$ 15,601	\$ 10,727	\$ 26,328
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 4,020	\$ 0	\$ 4,020
Equipment	\$ 2,800	\$ 6,500	\$ 9,300
TOTAL EXPENDITURES:	\$ 409,963	\$ -1,468	\$ 408,495

Section 2 - Payments by Program Participants

GRAND TOTALS	\$21,000	\$0	\$21,000
Item	Current	Requested	Adjusted
Urinalysis Testing	15,000	0	15,000
SASSI	6,000	0	6,000

Section 6 - Full Time Salaries

GRAND TOTALS		\$207,657	\$0	\$207,657
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	36,383	0	36,383
CSCD Director	100	54,574	0	54,574
CSO I - Entry Level	100	38,856	0	38,856
CSO I - Entry Level	100	36,500	0	36,500
CSO IV	100	41,344	0	41,344

Section 7 - Part Time Salaries

GRAND TOTALS		\$14,197	(\$14,197)	\$0
Position Title	% Time	Current	Requested	Adjusted
CSR Coordinator	100	14,197	-14,197	0

Section 8 - Fringe Benefits

GRAND TOTALS		\$86,695	(\$4,565)	\$82,130
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	16,980	-1,085	15,895
Retiree Insurance w/6% increase	1170 per month	15,300	0	15,300
Retirement	24.01%	53,300	-3,410	49,890
Unemployment	.005%	1,115	-70	1,045

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		\$9,788	\$0	\$9,788
Position Title	% Time	Current	Requested	Adjusted
Fuel	Not Specified	1,500	0	1,500
Per Diem	Not Specified	4,500	0	4,500
Vehicle Insurance	Per Year	1,788	0	1,788
Vehicle Maintenance	Not Specified	2,000	0	2,000

Section 10 - Contract Services for Offenders

GRAND TOTALS		\$41,750	\$0	\$41,750
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Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
Urquhart, LLC dba Fire & Safety	Urinalysis Testing	80	each	25.00	2,000	0	2,000
Richard Burnett	Counseling - Subst. Abuse - Individual	550	each	25.00	13,750	0	13,750
Richard Burnett	Counseling - Substance Abuse - Group	64	each	50.00	3,200	0	3,200
Hughes Counseling	Counseling - Family/pers. - Individual	12	month	1900.00	22,800	0	22,800

Section 11 - Professional Fees

GRAND TOTALS		\$27,455	\$67	\$27,522
Position Title	% Time	Current	Requested	Adjusted
Corrections Software	796 per month	9,552	0	9,552
CSTS	\$100 per month	1,200	0	1,200
Employment Ad	\$150 per Ad	300	0	300
Fiscal Service Fee	.0075	753	67	820
Independent Audit	Yearly	5,000	0	5,000
Legal/Attorney Fees	Not Specified	1,000	0	1,000
Liability and Bond Insurance	Per Year	7,650	0	7,650
Training and Registration Fees	Per Year	2,000	0	2,000

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		\$15,601	\$10,727	\$26,328
Position Title	% Time	Current	Requested	Adjusted
Ammunition for Practice/Training	Estimate	250	0	250
Clothing Apparel with CSCD ID	Estimate	500	0	500
Computer Supplies & Maintenance	Estimate	500	0	500
Name Plates, ID, Badges	Estimate	50	0	50
OC Spray and accessories	Estimate	150	0	150
Office Supplies	Estimate	3,000	0	3,000
UA Supplies	\$6/13 Panel/ \$15	1,500	0	1,500
Unbudgeted	Not Specified	9,651	10,727	20,378

Section 14 - Utilities

GRAND TOTALS		\$4,020	\$0	\$4,020
Position Title	% Time	Current	Requested	Adjusted

Cell Phone Services	250 per month	3,000	0	3,000
Internet Services	75.00 per month	900	0	900
Long Distance	Estimate	120	0	120

Section 15 - Equipment

GRAND TOTALS		\$2,800	\$6,500	\$9,300
Position Title	% Time	Current	Requested	Adjusted
Computer Equipment	Estimate	500	6,500	7,000
Phones and Accessories	Estimate	500	0	500
Xerox Copier	\$150 per month	1,800	0	1,800

Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage
Chevrolet	Traverse	1GNLVEED6AS109714	2010	37760
Chevrolet	Tahoe	1GNSK2E05ER171487	2014	23350
Ford	Explorer	1FM5K8AR8FGB61428	2015	15529
GMC	Sierra	2GTEC19T8Y1404146	2000	95177
2Chevrolet	Silverado 2500	1GC4WLE74LF160715	2020	240

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: BASIC SUPERVISION ID # 900

Funding Source: BS

Adjustment Number: 2

Fiscal Year: 2021

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Director (Print Name)

CSCD Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law Date

Judge LeAnn Kay Rafferty, 123RD Judicial District Date

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2021
Date Received: 7/16/2021

JUL 28 2021

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY [Signature] DEPUTY

APPROVED BY: _____ DATE APPROVED _____

Tammy McGinty, TDCJ-CJAD Budget Director or
 Eduardo Montiel, Senior Budget Analyst or
 Kristal Ramirez, Senior Budget Analyst

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2021	2	900 - Basic Supervision	BS	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)			\$ 109,271	\$ 0	\$ 109,271
SAFPF Payments (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Community Supervision Fees Collected			\$ 195,000	\$ 0	\$ 195,000
Payments By Program Participants			\$ 21,000	\$ 0	\$ 21,000
Interest Income (Basic Supervision Only)			\$ 600	\$ 0	\$ 600
Carry Over from Previous Fiscal Year			\$ 82,624	\$ 0	\$ 82,624
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
TOTAL REVENUE:			\$ 408,495	\$ 0	\$ 408,495

EXPENDITURES:			APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits			\$ 289,787	\$ 0	\$ 289,787
- Full Time Salaries					
- Part Time Salaries					
- Fringe Benefits					
Travel/Furnished Transportation			\$ 9,788	\$ 0	\$ 9,788
Contract Services for Offenders			\$ 41,750	\$ 0	\$ 41,750
Professional Fees			\$ 27,522	\$ 0	\$ 27,522
Supplies & Operating Expenses			\$ 26,328	\$ -200	\$ 26,128
Facilities			\$ 0	\$ 0	\$ 0
Utilities			\$ 4,020	\$ 0	\$ 4,020
Equipment			\$ 9,300	\$ 200	\$ 9,500
TOTAL EXPENDITURES:			\$ 408,495	\$ 0	\$ 408,495

Section 2 - Payments by Program Participants

GRAND TOTALS		\$21,000	\$0	\$21,000
Item	Current	Requested	Adjusted	
Urinalysis Testing	15,000	0	15,000	
SASSI	6,000	0	6,000	

Section 6 - Full Time Salaries

GRAND TOTALS		\$207,657	\$0	\$207,657
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	36,383	0	36,383
CSCD Director	100	54,574	0	54,574
CSO I - Entry Level	100	38,856	0	38,856
CSO I - Entry Level	100	36,500	0	36,500
CSO IV	100	41,344	0	41,344

Section 7 - Part Time Salaries

GRAND TOTALS		\$0	\$0	\$0
Position Title	% Time	Current	Requested	Adjusted
CSR Coordinator	100	0	0	0

Section 8 - Fringe Benefits

GRAND TOTALS		\$82,130	\$0	\$82,130
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	15,895	0	15,895
Retiree Insurance w/6% increase	1170 per month	15,300	0	15,300
Retirement	24.01%	49,890	0	49,890
Unemployment	.005%	1,045	0	1,045

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		\$9,788	\$0	\$9,788
Position Title	% Time	Current	Requested	Adjusted
Fuel	Not Specified	1,500	0	1,500
Per Diem	Not Specified	4,500	0	4,500
Vehicle Insurance	Per Year	1,788	0	1,788
Vehicle Maintenance	Not Specified	2,000	0	2,000

Section 10 - Contract Services for Offenders

GRAND TOTALS		\$41,750	\$0	\$41,750
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Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
Urquhart, LLC dba Fire & Safety	Urinalysis Testing	80	each	25.00	2,000	0	2,000
Richard Burnett	Counseling - Subst. Abuse - Individual	550	each	25.00	13,750	0	13,750
Richard Burnett	Counseling - Substance Abuse - Group	64	each	50.00	3,200	0	3,200
Hughes Counseling	Counseling - Family/pers. - Individual	12	month	1900.00	22,800	0	22,800

Section 11 - Professional Fees

GRAND TOTALS

\$27,522

\$0

\$27,522

Position Title	% Time	Current	Requested	Adjusted
Corrections Software	796 per month	9,552	0	9,552
CSTS	\$100 per month	1,200	0	1,200
Employment Ad	\$150 per Ad	300	0	300
Fiscal Service Fee	.0075	820	0	820
Independent Audit	Yearly	5,000	0	5,000
Legal/Attorney Fees	Not Specified	1,000	0	1,000
Liability and Bond Insurance	Per Year	7,650	0	7,650
Training and Registration Fees	Per Year	2,000	0	2,000

Section 12 - Supplies & Operating Expenses

GRAND TOTALS

\$26,328

(\$200)

\$26,128

Position Title	% Time	Current	Requested	Adjusted
Ammunition for Practice/Training	Estimate	250	0	250
Clothing Apparel with CSCD ID	Estimate	500	0	500
Computer Supplies & Maintenance	Estimate	500	0	500
Name Plates, ID, Badges	Estimate	50	0	50
OC Spray and accessories	Estimate	150	0	150
Office Supplies	Estimate	3,000	0	3,000
UA Supplies	\$6/13 Panel/ \$15	1,500	0	1,500
Unbudgeted	Not Specified	20,378	-200	20,178

Section 14 - Utilities

GRAND TOTALS

\$4,020

\$0

\$4,020

Position Title	% Time	Current	Requested	Adjusted

Cell Phone Services	250 per month	3,000	0	3,000
Internet Services	75.00 per month	900	0	900
Long Distance	Estimate	120	0	120

Section 15 - Equipment

GRAND TOTALS

\$9,300

\$200

\$9,500

Position Title	% Time	Current	Requested	Adjusted
Computer Equipment	Estimate	7,000	0	7,000
Phones and Accessories	Estimate	500	0	500
Xerox Copier	\$150 per month	1,800	200	2,000

Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage
Chevrolet	Traverse	1GNLVEED6AS109714	2010	37760
Chevrolet	Tahoe	1GNSK2E05ER171487	2014	23350
Ford	Explorer	1FM5K8AR8FGB61428	2015	15529
GMC	Sierra	2GTEC19T8Y1404146	2000	95177
2Chevrolet	Silverado 2500	1GC4WLE74LF160715	2020	240

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: Community Corrections Supervision ID # 24

Funding Source: CCP

Adjustment Number: 1

Fiscal Year: 2021

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Kerian Henderson
CSCD Director (Print Name)

CSCD Director (Signature) Date

Budget/Adjustment Endorsements:

Judge Terry Bailey, Panola County Court at Law Date

Judge LeAnn Kay Rafferty, 123RD Judicial District Date

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
Budget Adjustment - Fiscal Year 2021
Date Received: 7/16/2021

JUL 29 2021

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY *[Signature]* DEPUTY

APPROVED BY: _____ DATE APPROVED: _____

Tammy McGinty, TDCJ-CJAD Budget Director **or**
 Eduardo Montiel, Senior Budget Analyst **or**
 Kristal Ramirez, Senior Budget Analyst

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2021	1	24 - Community Corrections Sup	CCP	None
REVENUE:			APPROVED	ADJ REQ	TOTAL
TDCJ-CJAD Funding (State Aid)			\$ 47,295	\$ 0	\$ 47,295
SAFPF Payments (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Community Supervision Fees Collected			\$ 0	\$ 0	\$ 0
Payments By Program Participants			\$ 0	\$ 0	\$ 0
Interest Income (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Carry Over from Previous Fiscal Year			\$ 0	\$ 0	\$ 0
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
TOTAL REVENUE:			\$ 47,295	\$ 0	\$ 47,295

EXPENDITURES:			APPROVED	ADJ REQ	TOTAL
Salaries/Fringe Benefits			\$ 46,655	\$ -1,500	\$ 45,155
- Full Time Salaries					
- Part Time Salaries					
- Fringe Benefits					
Travel/Furnished Transportation			\$ 0	\$ 0	\$ 0
Contract Services for Offenders			\$ 0	\$ 0	\$ 0
Professional Fees			\$ 355	\$ 0	\$ 355
Supplies & Operating Expenses			\$ 285	\$ 1,500	\$ 1,785
Facilities			\$ 0	\$ 0	\$ 0
Utilities			\$ 0	\$ 0	\$ 0
Equipment			\$ 0	\$ 0	\$ 0
TOTAL EXPENDITURES:			\$ 47,295	\$ 0	\$ 47,295

Section 6 - Full Time Salaries

GRAND TOTALS		\$35,500	(\$1,500)	\$34,000
Position Title	% Time	Current	Requested	Adjusted
CSO I - Entry Level	100	35,500	-1,500	34,000

Section 8 - Fringe Benefits

GRAND TOTALS		\$11,155	\$0	\$11,155
Position Title	% Time	Current	Requested	Adjusted
FICA Matching	.765%	2,720	0	2,720
Retirement	24.01%	8,255	0	8,255
Unemployment	.005%	180	0	180

Section 11 - Professional Fees

GRAND TOTALS		\$355	\$0	\$355
Position Title	% Time	Current	Requested	Adjusted
Fiscal Service Fee	.0075	355	0	355

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		\$285	\$1,500	\$1,785
Position Title	% Time	Current	Requested	Adjusted
Office Supplies	Not Specified	0	1,785	1,785
Unbudgeted	Not Specified	285	-285	0

**APPLICATION INFORMATION SHEET
FISCAL YEARS 2022 AND 2023**

Program Title AND ID Number. Community Corrections Supervision #24

Agency Name Panola County CSCD

Address 313 W. Panola St

City/Zip Carthage 75633

Phone 903-693-0351

Fax. 903-693-0312

Chief County Panola

Fed Employer ID #. 75-6001106

E-mail Address kerian henderson@co panola.tx.us

CSCD Personnel Serve Juvenile Offenders YES NO

Official Fiscal Officer (Name & Title) Jennifer Stacy, Panola County Auditor

Address 110 Sycamore St

City/Zip Carthage 75633

Phone 903-693-0321

Fax 903-693-2726

E-mail Address: Jennifer.stacy@co.panola tx.us

This budget has been approved in accordance with the adopted budget approval procedures established by the local judges reflected in Government Code 76 002(a) responsible for the CSCD's budgets

CSCD Director Date

Budget/Adjustments Endorsements:

Judge Terry Bailey, Panola County Court at Law Date

Judge LeAnn Kay Rafferty, 123RD Judicial District Date

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
INITIAL BUDGET - 2022/2023 BIENNIUM
DATE RECEIVED: 7/27/2021

JUL 28 2021

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY R. Fitch DEPUTY

APPROVED BY: _____ DATE APPROVED: _____

Tammy McGinty, TDCJ-CJAD Budget Director or
 Eduardo Montiel, Senior Budget Analyst or
 Kristal Ramirez, Senior Budget Analyst

CSCD:	Program:	Funding Type:	Other Funding Type:	Current Status:	Status Date:
Panola	900 - Basic Supervision	BS		Editable	7/27/2021

FISCAL YEARS:	2022	2023
REVENUE:		
TDCJ Funding	\$ 101,699	\$ 101,699
SAFPF Payments (Basic Supervision Only)	\$ 0	\$ 0
Comm Sup. Fees Collected (Basic Sup Only)	\$ 195,000	\$ 195,000
Payments By Program Participants	\$ 21,000	\$ 21,000
Interest Income (Basic Supervision Only)	\$ 600	\$ 600
Carry Over from Previous Fiscal Year	\$ 77,497	\$ 77,497
Other Revenue	\$ 0	\$ 0
Basic Supervision Interfund Transfer [+ or -]	\$ 0	\$ 0
CCP Interfund Transfer [+ or -]	\$ 0	\$ 0
TOTAL REVENUE:	\$ 395,796	\$ 395,796
EXPENDITURES:		
Salaries/Fringe Benefits	\$ 288,288	\$ 288,288
- Full Time Salaries		
- Part Time Salaries		
- Fringe Benefits		
Travel/Furnished Transportation	\$ 14,288	\$ 14,288
Contract Services for Offenders	\$ 42,900	\$ 42,900
Professional Fees	\$ 27,822	\$ 27,822
Supplies & Operating Expenses	\$ 14,948	\$ 14,948
Facilities	\$ 0	\$ 0
Utilities	\$ 3,950	\$ 3,950
Equipment	\$ 3,600	\$ 3,600
TOTAL EXPENDITURES:	\$ 395,796	\$ 395,796

Section 2 - Payments By Program Participants

GRAND TOTALS		FY1	FY2	
		\$21,000	\$21,000	
Payment Source	Fiscal Year 1	Fiscal Year 2	Audit Date	
SASSI	21,000	21,000	7/27/2021	

Section 6 - Full Time Salaries

GRAND TOTALS		FY1	FY2	
		\$207,657	\$207,657	
Position Title	% Time	Fiscal Year 1	Fiscal Year 2	Audit Date
Adm. Support (Clerical)	100	36,383	36,383	7/27/2021
CSCD Director	100	54,574	54,574	7/27/2021
CSO I - Entry Level	100	38,856	38,856	7/27/2021
CSO I - Entry Level	100	36,500	36,500	7/27/2021
CSO IV	100	41,344	41,344	7/27/2021

Section 8 - Fringe Benefits

GRAND TOTALS		FY1	FY2	
		\$80,631	\$80,631	
Benefit	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
FICA Matching	7.65	15,896	15,896	7/27/2021
Retiree Insurance	1150 per month	13,800	13,800	7/27/2021
Retirement	24.01%	49,890	49,890	7/27/2021
Unemployment	.005%	1,045	1,045	7/27/2021

Section 9 - Travel/Furnished Transportation

GRAND TOTALS		FY1	FY2	
		\$14,288	\$14,288	
Travel Item	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Fuel	Not Specified	2,000	2,000	7/27/2021
Per Diem	Not Specified	8,500	8,500	7/27/2021
Vehicle Insurance	Per Year	1,788	1,788	7/27/2021
Vehicle Maintenance	Not Specified	2,000	2,000	7/27/2021

Section 10 - Contract Services for Offenders

GRAND TOTALS		FY1			FY2		
		\$42,900			\$42,900		
Provider Name	Type of Service	Qty	Unit	Rate	Fiscal Year 1	Fiscal Year 2	Audit Date
Hughes Counseling	Counseling - Substance Abuse Group	31	each	50.00	3,200	3,200	7/27/2021
Hughes Counseling	Counseling - Subst. Abuse - Individual	432	each	50.00	21,600	21,600	7/27/2021
Michael Cary	Counseling - Family/pers. - Individual	300	each	50.00	15,000	15,000	7/27/2021
Urquhart LLC dba Fire & Safety	Urinalysis Testing	124	each	25.00	3,100	3,100	7/27/2021

Section 11 - Professional Fees

GRAND TOTALS		FY1	\$27,822	FY2	\$27,822
Professional Fee	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date	
Corrections Software	796 per month	9,552	9,552	7/27/2021	
CSTS	100 per month	1,200	1,200	7/27/2021	
Employment Ad	150 per ad	300	300	7/27/2021	
Fiscal Service Fee	.0075	770	770	7/27/2021	
Independent Audit	Yearly	5,000	5,000	7/27/2021	
Legal/Attorney Fees	Not Specified	1,000	1,000	7/27/2021	
Liability and Bond Insurance	Per Year	6,500	6,500	7/27/2021	
Training & Registration Fees	Per Year	3,500	3,500	7/27/2021	

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		FY1	\$14,948	FY2	\$14,948
Supply/Expense	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date	
Ammunition for Practice/Training	Estimate	1,500	1,500	7/27/2021	
Clothing Apparel with CSCD ID	Estimate	1,450	1,450	7/27/2021	
Computer Supplies & Maint.	Estimate	1,000	1,000	7/27/2021	
Name Plates, ID, Badges	Estimate	50	50	7/27/2021	
OC Spray & Accessories	Estimate	150	150	7/27/2021	
Office Supplies	Estimate	3,000	3,000	7/27/2021	
UA Supplies	Estimate	2,000	2,000	7/27/2021	
Unbudgeted	Not Specified	5,798	5,798	7/27/2021	

Section 14 - Utilities

GRAND TOTALS		FY1	\$3,950	FY2	\$3,950
Utility	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date	
Cell Phone Service	\$250 per month	3,000	3,000	7/27/2021	
Internet Service	75 per month	900	900	7/27/2021	
Long Distance	Estimate	50	50	7/27/2021	

Section 15 - Equipment

GRAND TOTALS		FY1	\$3,600	FY2	\$3,600
Equipment Item	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date	
Computer Equipment	Estimate	1,000	1,000	7/27/2021	
Phones and Accessories	Estimate	500	500	7/27/2021	
Xerox Copier	175 per month	2,100	2,100	7/27/2021	

Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage	Audit Date
Chevrolet	Traverse	1GNLVEED6AS109714	2010	37760	7/27/2021
Chevrolet	Tahoe	1GNSK2E05ER171487	2014	24110	7/27/2021
Ford	Explorer	1FM5K8AR8FGB61428	2015	18155	7/27/2021
GMC	Sierra	2GTEC19T8Y1404146	2000	95239	7/27/2021

Chevrolet	Silverado 2500	1GC4WLE74LF160715	2020	258	7/27/2021
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**APPLICATION INFORMATION SHEET
FISCAL YEARS 2022 AND 2023**

Program Title AND ID Number: Basic Supervision #900

Agency Name: Panola County CSCD

Address: 313 W. Panola St.

City/Zip: Carthage 75633

Phone: 903-693-0351

Fax: 903-693-0312

Chief County: Panola

Fed Employer ID #: 75-6001106

E-mail Address: kerian.henderson@co panola tx.us

CSCD Personnel Serve Juvenile Offenders YES / NO

Official Fiscal Officer (Name & Title): Jennifer Stacy, Panola County Auditor

Address: 110 Sycamore St

City/Zip: Carthage 75633

Phone: 903-693-0321

Fax: 903-693-2726

E-mail Address: Jennifer.stacy@co panola.tx us

This budget has been approved in accordance with the adopted budget approval procedures established by the local judges reflected in Government Code 76 002(a) responsible for the CSCD's budgets

CSCD Director Date

Budget/Adjustments Endorsements:

Judge Terry Bailey, Panola County Court at Law Date

Judge LeAnn Kay Rafferty, 123RD Judicial District Date

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Community Justice Assistance Division
INITIAL BUDGET - 2022/2023 BIENNIUM
DATE RECEIVED: 7/27/2021

JUL 28 2021

BOBBIE DAVIS
 COUNTY CLERK, PANOLA COUNTY, TEXAS
 BY [Signature] DEPUTY

APPROVED BY: _____ DATE APPROVED: _____

Tammy McGinty, TDCJ-CJAD Budget Director or
 Eduardo Montiel, Senior Budget Analyst or
 Kristal Ramirez, Senior Budget Analyst

CSCD:	Program:	Funding Type:	Other Funding Type:	Current Status:	Status Date:
Panola	24 - Community Corrections Supervision Services	CCP		Editable	7/27/2021

FISCAL YEARS:	2022	2023
REVENUE:		
TDCJ Funding	\$ 47,295	\$ 47,295
SAFPF Payments (Basic Supervision Only)	\$ 0	\$ 0
Comm Sup Fees Collected (Basic Sup Only)	\$ 0	\$ 0
Payments By Program Participants	\$ 0	\$ 0
Interest Income (Basic Supervision Only)	\$ 0	\$ 0
Carry Over from Previous Fiscal Year	\$ 0	\$ 0
Other Revenue	\$ 0	\$ 0
Basic Supervision Interfund Transfer [+ or -]	\$ 0	\$ 0
CCP Interfund Transfer [+ or -]	\$ 0	\$ 0
TOTAL REVENUE:	\$ 47,295	\$ 47,295
EXPENDITURES:		
Salaries/Fringe Benefits	\$ 46,655	\$ 46,655
- Full Time Salaries		
- Part Time Salaries		
- Fringe Benefits		
Travel/Furnished Transportation	\$ 0	\$ 0
Contract Services for Offenders	\$ 0	\$ 0
Professional Fees	\$ 355	\$ 355
Supplies & Operating Expenses	\$ 285	\$ 285
Facilities	\$ 0	\$ 0
Utilities	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
TOTAL EXPENDITURES:	\$ 47,295	\$ 47,295

Section 6 - Full Time Salaries

GRAND TOTALS		FY1	FY2	
Position Title	% Time	Fiscal Year 1	Fiscal Year 2	Audit Date
CSOI - Entry Level	100	35,500	35,500	7/27/2021

Section 8 - Fringe Benefits

GRAND TOTALS		FY1	FY2	
Benefit	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
FICA Matching	.765%	2,720	2,720	7/27/2021
Retirement	24.01%	8,255	8,255	7/27/2021
Unemployment	.005%	180	180	7/27/2021

Section 11 - Professional Fees

GRAND TOTALS		FY1	FY2	
Professional Fee	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Fiscal Service Fee	.0075	355	355	7/27/2021

Section 12 - Supplies & Operating Expenses

GRAND TOTALS		FY1	FY2	
Supply/Expense	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Unbudgeted	Not Specified	285	285	7/27/2021



FY 2022 DRUG COURT

FILED FOR RECORD
IN MY OFFICE

AT 1:41 O'CLOCK P M

JUL 28 2021

2022 PROBATION
PROPOSED BUDGET

Account Number

Account Name

481 - PANOLA COUNTY CSCD ADULT DRUG COURT
REVENUE

CASH BALANCE

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY R. Davis DEPUTY

12,500 00

Expense

481-760-59410

LCDC, LCSW LICENSED COUNSELOR

10,000 00

481-760-59462

DRUG ANALYSIS

2,500 00

Expense Totals.

12,500.00

481 - PANOLA COUNTY CSCD ADULT DRUG COURT Totals:

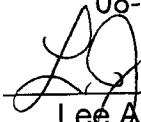
0

APPROVED BY :

APPROVED BY :

APPROVED

08-03-21



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME T. Wilson

POSITION Deputy

DEPARTMENT Sheriff's Office

DATE 7-11-2021

CONFERENCE 2110 Spanish for Law Enforcement

LOCATION online

DATES 7-11-2021 to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: NA

Does the conference meet your educational requirements for the year? NA

If not, how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference?

_____ NA

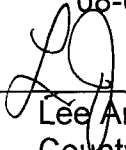
How many days have you been away from your job this year for conferences, not counting this conference? _____ NA

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference (continue on the back if necessary)

Required for intermediate

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
08-03-21

Lee Ann Jones,
County Judge

NAME: T. Wilson
POSITION: Deputy
DEPARTMENT: Sheriff's office
DATE: 7-16-2021

CONFERENCE: 2105 Child Abuse prevention and Investigation
LOCATION: online
DATES: 7-16-2021 to _____

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? NA

If not, how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? NA

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary)

Required for intermediate

APPROVED

08-03-21



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Stephen Gillie
POSITION: Patrol Deputy
DEPARTMENT: Panola Co. Sheriff's Office
DATE: July 20, 2021

CONFERENCE: De-escalation Techniques
LOCATION: Henderson Police Department
DATES: June 30, 2021 to June 30, 2021
NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED

08-03-21

Lee Ann Jones
County Judge

NAME: Clarissa Moon
POSITION: CEA - FCH
DEPARTMENT: Extension
DATE: ~~08/19-8/23, 2021~~ 7/26/21
CONFERENCE: New Agent Onboarding
LOCATION: College Station
DATES: 8/9 to 8/13
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 4 1/2

Does the conference meet your educational requirements for the year? _____
If not, how much of your requirements will be met by this conference? _____
How much of your requirements have been met already, not counting this conference? _____


How many days have you been away from your job this year for conferences, not counting this conference? 4

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training for New Extension agents.
Expenses will be paid by state.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED
08-03-21


Lee Ann Jones,
County Judge

NAME: Loretta Mason
POSITION: EAVR
DEPARTMENT: Voter Reg.
DATE: 07-29-2021

CONFERENCE: Harrison County Elections Office Training
LOCATION: Marshall, TX
DATES: July 29, 2021

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? _____

If not how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Training for elections

